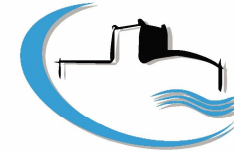


**DONATIONS & CONTRIBUTIONS
APPLICATION FORM**

Contact Details
Applicant Name(s) _____
Parent or Guardian _____
(if applicable)
Address _____

Telephone _____
Email _____

Application Details
Date(s) of event _____
Destination _____
Activity _____
Selected by _____
(written confirmation of selection must be attached signed by an appropriate person including their contact details. Names and addresses of participants must also be included)
Estimated costs of applicant attending the event £ _____
Other information _____
(if applicable)
I confirm that I have not made any other applications to Carrickfergus Borough Council in the current year under the Donations and Contributions scheme and that I am not in receipt of any other Council related Grants.
Signed _____ Date _____
(Parent or guardian if under 16)



Carrickfergus Borough

**FINANCIAL ASSISTANCE
IN CULTURAL OR OTHER
REPRESENTATIVE ACTIVITIES**

GUIDANCE AND APPLICATION FORM

**Policy on Financial Donations and Contribution Made under The
Local Government Act (Northern Ireland) 1972.**

Carrickfergus Borough Council operates a Donations and Contributions scheme whereby it seeks to support local people who enhance the image of the Borough in a cultural or other representative activity.

In order to obtain financial assistance, applicants must meet the criteria stipulated by Council (Appendix 1) and complete the attached form (Appendix 2). Completed applications should be addressed to:

Director of Support Services
Carrickfergus Borough Council
Museum and Civic Centre
Antrim Street
CARRICKFERGUS
BT38 7DG

Only one application for financial assistance may be submitted in each financial year.

Members can use their discretion to make a donation to a resident of the Borough who, in their opinion, is a deserving case even if the request does not fall within the guidelines.

Should the funds set aside in the Estimates or the Policy be exhausted prior to the end of the Financial Year no further applications will be considered for the year in question.

Council is bound within the confines of its approved Equality Scheme to have regard to the promotion of equality of opportunity and good relations. Applicants will be expected to accept these principles and refrain from pursuing activities which may prevent compliance.

The following criteria must be met for the request to be recommended.

- The recipient of the donation must submit an application form for a donation or sponsorship to the Director of Support Services.
- The recipient must be a resident of the Borough.
- The recipient of the donation must have been selected to represent Northern Ireland/Ireland at some future event in a cultural or other representative activity.
- The present maximum donation per person is £80.00, but this can be increased at the discretion of Council.
- If a request is made for multiple recipients the maximum donation will be £400 (equivalent to 5 donations of £80).
- The request will be denied if it relates to sponsorship for some action and the ultimate beneficiary is a charitable organisation which normally would organise a public Flag Day.